

# Goal Action Plan

New or Revised goal?  New  Revised

Goal: \_\_\_\_\_

SMART Criteria:  Specific  Measurable  Attainable  Relevant  Time-Bound

Bridge Pillar:  Family Stability: Housing  Family Stability: Family  Well-Being: Work  Well-Being: Home  Well-Being: Networks

Financial Management: Debt  Financial Management: Savings  Education and Training  Employment and Career Management

Mobility

| Action Steps   | Target Completion Date | Incentive/Reward (If none, enter N/A) | Verification Needed | Date Action Step Completed |
|--|------------------------|---------------------------------------|---------------------|----------------------------|
| 1.   |                        |                                       |                     |                            |
| 2.   |                        |                                       |                     |                            |
| 3.   |                        |                                       |                     |                            |
| 4.   |                        |                                       |                     |                            |
| 5.   |                        |                                       |                     |                            |
| <b>GOAL COMPLETION:</b>  |                        |                                       |                     |                            |
| <b>IF GOAL TARGET DATE EXTENDED, NEW TARGET COMPLETION DATE:</b> |                        |                                       |                     |                            |

Participant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Mentor/Staff Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## How to write SMART Goals

**S**

Specific

Provide a clear description of what needs to be achieved.

**M**

Measurable

Include a metric with a target that indicates success.

**A**

Achievable

Set a challenging target, but keep it realistic.

**R**

Relevant

Keep your goal consistent with higher-level goals.

**T**

Time-bound

Set a date for when your goal needs to be achieved.